No. 27-17/2018-PO
Government of India
Ministry of Communications
Department of Posts
(PO Division)

Dak Bhawan, Sansad Marg
New Delhi-110 001

Dated: 18.03.2020

To,

All Chief Postmasters General

Subject: Spread of Corona Virus – Issuance of general instructions regarding precautions to be taken by Post Offices/ Mail Offices and other units during counter operations and booking, processing, transmission and delivery of mail – reg.

There is a need for the postal staff to take due precautions during all counter operations and booking, processing, transmission and delivery of mail to prevent the spread of the Corona Virus.

2. It has, therefore, been decided that the instructions of DOPT Advisory for Staff, Ministry of Health & Family Welfare and respective State Governments issued, from time to time, may be followed by the field units and staff engaged in all counter operations and booking, processing, transmission and delivery of mail to prevent the spread of Corona Virus. All such instructions are also being uploaded on India Post website. Further action may be taken by the Circles accordingly.

3. This should be brought to the notice of all concerned.

(Dr. Parveen Kumar Saraswat)
Assistant Director General (Postal Operations)