

**APPLICATION FOR TRANSFER FROM ONE POST TO ANOTHER POST IN GRAMIN DAK SEVAK**

1. Name of the GDS :
2. Post held by GDS with name of Sub Dn/Division/Circle :
3. Date of engagement as regular GDS :
4. Educational qualification :
5. Whether Single or married :
6. Existing TRCA Level with Slab :
7. GDS Post for which transfer is sought for along with name of BO/SO/HO/ RO :
8. Name of Sub Dn/Division/Circle to which transfer is sought:
9. Reasons for which transfer is sought for :
10. Documentary evidence for the place of choice being his /her :  
/spouse /Home village /Home Division/ place recommended for medical Treatment. Please attach any of the following documents:-
  - 1 Aadhar Card
  - 2 PAN Card
  - 3 Voter ID Card
  - 4 Driving licences
  - 5 Passport/ Electricity Bill/ Water Bill/ Gas Bill

11. I, Shri/Smt/Miss\_\_\_\_\_ declare that above information furnished by me are true to the best of my knowledge and belief. I am agreeable to accept all the terms and conditions as per para 2 of the Dept. of Posts O M No. 17-31/2016-GDS dated 20.01.2020 amended from time to time.

Date  
Place

Signature of the GDS  
with post held by GDS

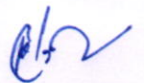
The above application of Shri/Smt./Ms.\_\_\_\_\_ seeking transfer on own cost and request has been scrutinised by me and certified that the information furnished by the official in the application is correct. This is also to certify that :-

1. The GDS is involved/ not involved in any loss, fraud, criminal cases :
2. No disciplinary case is pending against the GDS :

12. The transfer is recommended / not recommended :

Date :-

Signature & Designation of the  
Head of the Division Station





**DECLARATION FOR TRANSFER FROM ONE POST TO ANOTHER POST BY GDS**

(i) I hereby declare that in the event of my limited transfer from \_\_\_\_\_ to \_\_\_\_\_ I will rank junior in the gradation list of new unit to to all the GDS of that unit on the date of joining that unit.

(ii) I will not claim any TA or Transit. I will not have any claim to go back to my old post in any circumstances. I will also abide by these conditions as amended from time to time.

Station:

Signature of the GDS

Date :

Post held by the GDS

